

TENANT APPLICATION FORM

<i>Office Use Only</i>	
<i>Unit</i>	<i>Room</i>
<input type="radio"/> <i>Signed Lease</i>	
<input type="radio"/> <i>1st and Last months rent</i>	
<input type="radio"/> <i>Post Dated Cheques (10 cheques payable on 1st of month)</i>	
<input type="radio"/> <i>Key to room</i>	
<input type="radio"/> <i>Key code for front door</i>	

Personal Information (please print)

Full Name of Applicant: _____

Home Phone Number (_____) _____ **Cell Phone Number** (_____) _____

S.I.N _____ - _____ - _____ **OR**

Drivers License _____

Date of Birth: _____

E-mail address _____

Address(es) of applicant for the last three years starting with present address and working back.

Address Ph. #	Dates (from – to)	Name of Landlord	Landlord's
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name and address of present employer and previous employer:

1. Place of Employment: _____ **Occupation:** _____

Length of Employment: _____ **Employers Telephone:** (_____) _____

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I/We declare that the information given in this application is accurate and complete. The undersigned consents to the check of credit information and to the disclosure of any information to any person with whom the undersigned has or proposes to have financial relations.

APPLICANT _____
(Signature)

In case of emergency please notify:

Name _____ Telephone (_____) _____

Relationship to applicant _____

Address _____

E-mail address _____

Guarantor

I/We will act as guarantor (s) for the above signed applicant and I/we consent to a credit check and to a check of personal information.

Name (please print) _____

Signed _____ Date _____

S.I.N _____ - _____ - _____ OR

Drivers License _____ (for credit check only)

E-mail address _____

Full Mailing Address

Phone Number (____) _____

Cell Phone Number (____) _____

Applicant References

Name _____ Phone # (____) _____

Name _____ Phone # (____) _____

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New Tenants

– General information and instructions

1. Fill in the information form and have your **guarantor sign it** - no guarantor, no lease.
2. A non-refundable \$200.00 deposit is required for me to hold and guarantee your room. The \$200.00 will be applied to your 1st and last months rent when you sign your lease.
3. I use a standard lease form that you will sign for a 12-month period. If you wish to sublet before the 12 months is up I must approve the new tenant.
4. Your rent includes heat and hydro and use of the washer and dryer.
5. I expect 1st and last month rent and postdated rent cheques for the remaining 10 months of your lease. (You will have already paid 1st and last)
6. The Kitchener transit bus stops right outside this unit and goes directly to the campus
7. Shopping is only a five-minute walk located across Homer Watson Blvd.
8. There is only one parking spot with the unit and it rents for \$10.00 a month to the first student who asks for it.
9. Non-smokers only, no pets
10. The students who live here are here to study so **if you want to party please live somewhere else.**

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